

## HCCV RISK ASSESSMENT RECORD

WORK PARTY LOCATION: <b>Holt Copse</b>		WORK PARTY DATE:		ASSESSMENT DATE: 5 <sup>th</sup> October 2015	
ACTIVITIES ASSESSED: <b>Felling small trees, coppicing and scrub clearance</b>		DESIGNATED LEADER:		ASSESSED BY:  <b>Colin Melhuish</b>	
HAZARD (potential for harm)	Those at risk?	Risk level	PRECAUTIONS (to reduce the risk level)	Who will do them?	When ? B or D
Potential injury from use of hand tools	All	M	Tool safety talk at beginning of session. (Proper use of, carrying, report damaged/blunt tools, storage , use of appropriate PPE)	Lead	B
Injury from felling trees and large branches	All	M	Awareness of and warn colleagues when felling imminent, plan where tree should fall and cut up after felling. Consider working in pairs.	All	D
Eye injuries from holly, branches & bramble	All	L	Proceed cautiously and consider using goggles.	All	D
Strain injury from lifting	All	L	Plan any lifting. Follow safe lifting procedure.	All	D
Trip/Slip (on coppiced stools/brambles etc.)	All	L	Keep your working area clear. Avoid undue haste.	All	D
Broken glass/other rubbish	All	L	Look out for and collect for later disposal, general awareness; use common sense.	All	D
Deteriorating Weather	All	L	Stop work in adverse conditions. (High wind, rain.)	Lead	D
Working alone	All	L	No-one to work in isolation on site.	All	D
Injury to public	Pub	L	Erect warning signs beforehand. Look out for and warn public if necessary.	Lead All	B & D

<u>Personal Protective Equipment Needed</u> Gloves, goggles, sturdy footwear	<u>Provided By</u> Individuals and HCCV	<u>Level of First Aid Provision Needed</u> Minimal	<u>First Aiders</u> Liz Reed, Derek Harding
<u>Nearest Telephone</u> Members' mobiles or houses in Martins Drive		<u>Nearest 24 hour Hospital and/or Doctor</u>  Royal Berkshire Hospital	
Risk Level: L = Low; M = Medium; H = High		B = Before the activity; D = During the activity	

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