

# **Holt Copse Conservation Volunteers**

## **Constitution**

### **1. Name**

The group will be called The Holt Copse Conservation Volunteers.

### **2. The aims of the group are:**

With Wokingham Town Council (W.T.C.) to manage Holt Copse for the benefit of its users and the natural environment.

To educate group members in the principles and practices of conservation.

### **3. To fulfil these aims the group will:**

Develop and maintain a Management Plan with Wokingham Borough Council (W.B.C.) and its officers.

Undertake the conservation work agreed in the Management Plan.

Seek to improve public safety as outlined in the Management Plan.

Maintain a record of all work done.

Undertake surveys of flora and fauna.

Seek training for members in relevant areas.

Seek active involvement of local residents.

Seek financial support from various sources to carry out these aims.

Maintain insurance for its volunteers, for third parties and for damage to property.

### **4. Location**

The group will work principally in Holt Copse, but projects and activities may be undertaken elsewhere as seen fit by members.

## 5. **Affiliations**

The group will apply for and maintain continuous affiliation with The Conservation Volunteers (TCV), formerly the British Trust for Conservation Volunteers (BTCV) and will observe the conditions of affiliation.

The group will be affiliated to, but independent of, the Joel Park Residents Association.

The group will publicise its activities and give notice of meetings and work parties in the Association Newsletter, by E mail and elsewhere.

## 6. **Membership**

Membership will be open to anyone interested in taking an active part in the work of the group.

A register of members will be maintained by the joint Coordinator/Secretary.

## 7. **Workgroups**

Practical work may only be done in the name of the group by an organised work party with a minimum of three people. The work to be done should be agreed in advance or at the beginning of the work party.

## 8. **Meetings**

The group will hold an Annual General Meeting at which finances, administration and activities will be reported on and reviewed and officers appointed.

Other meetings will be held as necessary.

## 9. **Officers**

Such officers will be appointed as are required to form a committee to conduct the administration of the group. A minimum will include Co-ordinator, Joint Co-ordinator or Secretary and Treasurer.

10. **Finances**

A bank account has been opened in the name of the group. The funds held in it will only be used to support the group's aims.

Cheque signatories will be the Co-ordinator(s), Secretary and the Treasurer, of which two must sign each cheque, but any one of the signatories may consult with and/or obtain information pertaining to HCCV from the bank.

Accounts will be kept by the Treasurer and will be open to inspection by any member.

11. **Dissolution**

If the group, by general consent of the majority of its members, ceases to exist all its assets shall pass to Wokingham Town Council.

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Signed by:

Joint Co-ordinator/Chairman:  
Michael Saynor .....

Joint Co-ordinator/Secretary:  
Colin Melhuish .....

Treasurer:  
Derek Harding .....

Date: .....